

Downtown Frederick Streetscape Study RFP Questions and Answers

Last updated 2/22/2021

Question: Can you address the apparent disconnect between the scope of work and the fee?

Answer: At this time, the City and the Partnership have \$50,000 available to complete the proposed scope of work. Our goal is to complete all or as much of the scope of work as possible for this figure. If a consultant feels that the entire scope cannot be completed for this figure or if additional project elements are recommended beyond what can be accommodated within the \$50,000 figure, then these specific items can be identified/described with a clear fee for each additional project element proposed. The goal would be for any additional project elements to be discrete items. Several additional project elements could be proposed by the consultant team. The Partnership and the City then would have to determine whether or not any additional funds could be secured to pursue these elements.

Question: When will the three month timeframe begin?

Answer: The Partnership and the City envision work would begin around the first week of April.

Question: What traffic count information do you have and what type of traffic related analysis is requested through the RFP?

Answer: The City has confirmed that there is no recent traffic data for the streets/intersections within the study limits. The City did locate a few traffic counts at boundary intersections from January 16, 2020 ([East & Patrick](#), [East & Fifth](#)) and June 4, 2019 ([Market & South](#), [Market & Madison](#), [South & Broadway](#)), which are pre-pandemic.

[MDOT permanent count locations](#) can be relied upon by the consultant to get some reasonable AADT data for analysis purposes in order to gauge a sense of the amount of traffic along Market Street. MDOT maintains [truck data](#) as well which also may be helpful.

In reviewing the scope of work for the Streetscape Study RFP, the following task was included:

Questions to consider in the design concept process include:

- *Could a functional downtown street network be developed if certain blocks of Market St are closed?*

It was not the City's intent to require a full Traffic Impact Study to analyze the impacts of closing portions of Market Street at this time as the budget for the Streetscape Study is not sufficient for this study and that level of detail is more appropriate once potential options have been selected – which may or may not include street closure. Obviously, further analysis would be required before executing upon any concept to close all or any portion of our streets. However, the consultant should identify potential impacts associated with their recommended concepts and propose potential solutions to mitigate those impacts. With Market Street designated as a Minor Arterial roadway, the consultant should consider how that traffic would be diverted elsewhere across the road network and the possibility of necessary infrastructure upgrades to accommodate such.

Question: Will you be releasing an addendum to the RFP or posting notes as a result of the pre-submittal meeting?

Answer: The recording of the February 19 pre-submittal meeting has been posted online. See the intro text on the downtownfrederick.org/streetscape site for a link to the meeting recording.

Question: What platforms are the City of Frederick and the Partnership currently using for virtual town hall meetings and community outreach?

Answer: The City of Frederick is using a combination of MS Teams, a telephone switchboard, and Channel 99 to host Mayor and Board of Aldermen, Planning, Historic Preservation Commission, and Zoning Board of Appeals hearings. The City has been using MS Teams by itself for other boards and group meetings.

The Partnership has been using google meet for board/committee meetings and has been requesting feedback via survey monkey and google forms.